

**NOTICE OF 39<sup>TH</sup> ANNUAL GENERAL MEETING**

**NOTICE** is hereby given that the **39th Annual General Meeting (AGM)** of the Members of **Apex Enterprises (India) Limited** will be held on **Monday, 19-Aug-2024 at 11.00 a.m. at the Registered Office of the Company at 16, Netaji Subhas Road, 4th Floor, Kolkata -700 001** to transact the following business

**ORDINARY BUSINESS:**

1. **Adoption of Audited Standalone Financial Statements**  
To receive, consider and adopt the **Audited Standalone Financial Statements** of the Company for the **financial year ended March 31, 2024** together with the Reports of the Board of Directors and Auditors thereon
2. **Appointment of a Director, liable to retire by rotation**  
To appoint a Director in place of Rabi Paul [DIN: 00020755], who retires by rotation at this Annual General Meeting and being eligible offers himself for re-appointment

**Date: 27/05/2024**  
**Place: Kolkata**

By Order of the Board  
For **Apex Enterprises (India) Limited**



*Neelam Khator*  
**Neelam Khator**  
**Company Secretary**  
**[Membership No. 43807]**

**Note**

1. A member entitled to attend and vote at the Annual General Meeting ("AGM") is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member. The instrument appointing proxy should, however, be deposited at the Registered Office of the Company not less than forty-eight hours before commencement of the meeting.

In terms of Rule 19 of the Companies (Management & Administration) Rules, 2014, a person can act as a proxy on behalf of not exceeding fifty members and holding in aggregate not more than 10% of the total paid up share capital of the Company carrying voting rights. A

member holding more than ten percent of the paid up share capital of the Company carrying voting rights may appoint a single person as a proxy and such person shall not act as proxy for any other person or shareholder.

2. The Register of Members and the Share Transfer Books of the Company will remain closed from **13<sup>th</sup> August, 2024 to 19<sup>th</sup> August, 2024** both days inclusive for the purpose of holding the AGM of the Company on **Monday, 19<sup>th</sup> August, 2024**
3. Corporate Members intending to send their authorized representatives to attend the AGM are requested to send a certified copy of the Board Resolution authorizing their representative to attend and vote on their behalf in the AGM.
4. Members are requested to bring their attendance slip along with their copy of the Annual Report to the Meeting.
5. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote
6. Members are requested to intimate changes, if any, pertaining to their name, postal address, email address, telephone/mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details such as name of the bank and branch details, bank account number, MICR Code, IFSC Code, etc., to their DPs in case the shares are held by them in electronic form and to Registrar & Share Transfer Agent (RTA) of the Company MCS Share transfer Agent Ltd. In case the shares are held by them in physical form
7. In all correspondences with the Company/ Registrar & Share Transfer Agent (MCS) the members are requested to quote their account/folio numbers and in case their shares are held in dematerialized form, they must quote, their DP ID Number and their Client ID Number.
8. Pursuant to the provisions of Section 205A of the Companies Act, 1956, dividend remaining unclaimed/ unpaid for a period of seven

years is required to be transferred to the Investor Education and Protection Fund of the Central Government (Fund). Accordingly, all unclaimed/ unpaid dividends on expiry of a period of seven years are transferred to the said Fund.

9. The Equity Shares of the Company are listed at Kolkata Stock Exchange
10. Members who are wish to obtain information on the Company's Account for the financial year ended **31st March, 2024** may visit the Company's registered office or send their queries at least 10 days in advance before the AGM to the Company.
11. All documents referred to in the accompanying Notice shall be open for inspection at the Registered Office of the Company during normal business hours prior to the date of the meeting between 10:00 a.m. to 12:00 and will also be available for inspection at the annual general meeting.
- 12. E-Voting**  
In compliance with provisions of Section 108 of the Companies Act, 2013 and rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide members with facility to exercise their right to vote on all ordinary and special businesses to be transacted at the annual general meeting by electronic means through e-voting services provided by National Securities Depository Limited (NSDL). The detailed procedure for e-voting is being dispatched to the shareholders separately.

**Date: 27/05/2024**  
**Place: Kolkata**

By Order of the Board  
For **Apex Enterprises (India) Limited**



*Neelam Khator*

**Neelam Khator**  
**Company Secretary**  
**[Membership No. 43807]**

**ATTENDANCE SLIP**

39th Annual General Meeting of the Company will be held as per Schedule Below:

Date & Time	Monday, 19-Aug-2024 at 11.00 a.m.
Place	16, Netaji Subhas Road, 4th Floor, Kolkata -700 001

Members or their proxies are requested to present this form for admission, duly signed in accordance with their specimen signatures registered with the Company

Registered Folio No.	
No. Of Shares	

Name(s) and address of the member in full


I/We hereby record my/our presence at the **39th Annual General Meeting** of the Company being held **Monday, 19-Aug-2024 on 11.00 a.m.** at 16, Netaji Subhas Road, 4th Floor, Kolkata -700 001 India

Please (✓) in the Box

<input type="checkbox"/>	Member	<input type="checkbox"/>	Proxy
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\_\_\_\_\_  
Signature of Member/Proxy

**Note:**

1. Share Holder(s) present in person or through proxy shall only be entertained.

**PROXY FORM (MGT-11)**

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the member(s)	
Registered Address	
Email ID	
Regd. Folio No/Client ID	

**I/We, being the member(s) of \_\_\_\_\_ equity shares of the above named Company, hereby appoint**

1.	Name	
	Address	
	Email	
	Signature	

Or failing

2.	Name	
	Address	
	Email	
	Signature	

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the **39th Annual General Meeting** of the Company to be held on **Monday, 19-August-2024 at 11.00 a.m. at 16, Netaji Subhas Road, 4th Floor, Kolkata - 700 001 India** and at any adjournment thereof in respect of such resolutions as are indicated below:

Ordinary Business		For	Against
1.	Adoption of Audited Financial Statement of the Company for the financial year ended March 31, 2024 and the Report of the Board of Directors and Auditors thereon		
2.	Re-appointment of Sri Rabi Paul [DIN:00020755] as a Director, who retires by rotation		

Signed this	Affix Revenue Stamp of ₹.1
Signature of the Shareholder	
Signature of the Proxy Holder(s)	

**Note**

This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company situated 16, Netaji Subhas Road, 4th Floor, Kolkata -700 001 not less than 48 hours before the commencement of the Meeting